



March 13, 2020

IMPORTANT: COVID-19 Closure Update

Version for SST

Team,

In response to the guidance of our local government, state government, and local school districts, KIPP SoCal will physically close schools to prevent the spread of COVID-19. The safety and health of our students and team members is our number one priority and this is an appropriate decision at this time to reduce the risk to our students, families, and team members. **We want to stress that this is being done out of an abundance of caution and that no KIPP SoCal students or staff have tested positive for COVID-19.**

All school sites within KIPP SoCal and the SST will be physically closed beginning March 16. Initial physical closure is planned for 14 days with school tentatively expected to resume on March 30 in Los Angeles and April 6 after Spring Break in San Diego. **The SST is tentatively expected to open on March 30.** The situation is fluid and the closure could be extended. This physical closure includes all after-school programs and extracurricular activities. During this time, we will continue to closely monitor the situation and health department recommendations and will share information on a regular basis.

We ask that you please monitor all channels of communication closely, including email, text message, social media (@kippsocal), and the KIPP SoCal website (www.kippsocal.org). **KIPP SoCal will post and distribute updated information on a daily basis.**

During the physical closure, we expect team members to be available, accessible, and **continue to work**, with the majority of team members working remotely. The SLT will be working today to determine which team members will be asked to be at the SST on a regular basis to ensure normal operations.

Non-exempt team members (paid hourly) who complete the duties requested of them during this physical closure period, will be guaranteed working hours equivalent to their typical weekly work schedule. Our pay period schedule and pay dates will remain the same as usual. Additional information related to our guidelines for this period of closure can be found [here](#). If you do not have reliable internet access at home, please complete this [form](#).

Your department leader will be your main point of contact and will provide guidance around expectations for work schedules and for what work is expected to be done remotely. Regional



and School Leadership are meeting daily to address issues and concerns that arise and will continue to share-out information on an ongoing basis.

This is an unprecedented time and our response must remain fluid. During this period of physical school closure, we will strive to provide education and support for our KIPPsters and families. We are working on foodservice options for our families and will provide more information as plans are solidified. Our vision is that our KIPPsters continue to learn during the physical closure of our schools.

If you develop symptoms of COVID-19 (including fever, cough, or shortness of breath) and have reason to believe you may have been exposed to the virus, you should stay home and call your healthcare provider immediately. If you do not have a healthcare provider, call 211 for assistance in finding medical care near you. Please alert your manager if anyone in your household is being monitored or evaluated for COVID-19.

We know that there will be many questions and concerns about academic continuity and other matters. To give you the guidance you need, you can find up-to-date information regarding COVID-19 as well as additional information about our physical school closures at <https://www.kippsocal.org/>

This is an extraordinary moment, and it calls on all of us to support each other with great care. We ask for your patience and understanding in this evolving situation. As we monitor the development of COVID-19 in our communities and receive further guidance from public health organizations, we will communicate timely updates and next steps as it becomes available.

With gratitude,

Marcia